

## MINUTES

FBFC Board of Directors Meeting 5-17-12

Meeting started at 5:35 pm and ended at 8:05 pm.

**Board members present:** Will Kaylor (President), Aja Wright (Vice President), Darcel Eddins (Treasurer), Justina Prenatt (Secretary), Howard Yarborough, Stephen Smith, Bob LeRoy

**Board members absent:** Emily Svendsen, Cristina Tionson

**Others present:** Bobby Sullivan, General Manager (GM); Jean Karpen, note taker; Owners – Bette Jackson

### Meeting Summary:

- Minutes of 4-19-12 approved
- GM report given
- Monitoring reports 2.1, 2.2, and 2.3 reviewed
- Executive session held
- Special meeting will be set to cover unfinished business

**Approve Agenda** – Agenda approved with minor changes in the order of discussion. Later in the meeting, it was agreed that some agenda items will be tabled until the next meeting.

**Minutes of 4-19-12** were approved with one correction: The date of the annual owners' meeting is June 16, 2012, not June 6, 2012.

**Owner Comments:** Bette commented that she hopes we will all act with kindness and generosity

**Executive Session** was held to discuss personnel.

**GM Report:** New security measures are in place, including security cameras. We have a new manager evaluation form. New T-shirts will be available for sale at the annual owners' meeting. We now accept American Express credit cards. New benches for the patio were provided by B & L Organics, one of our Wednesday Tailgate Market vendors. We have had recent food losses in both the cooler and freezer, due to equipment problems. We now have a new compressor for the freezer.

### Monitoring Reports:

- **2.1 – Treatment of Consumers:** This report was deemed reasonable and acceptable. A consumer survey is planned, probably during the month of June. Consider providing online renewal. Regarding 2.1.4 (“...operate facilities with appropriate accessibility.”), the Board regrets that business meetings are held in an inaccessible location.
- **2.2 – Treatment of Staff:** This report was deemed reasonable and acceptable. A staff survey will be completed in June. The Board requests survey results, as an addendum to this report, as soon as they are available. Board members sincerely appreciate that this report was meticulously done!
- **2.3 – Financial Condition:** This report was deemed reasonable and acceptable. Several clarifying questions were answered. As of the 4<sup>th</sup> quarter, 2011, FBFC was fully in compliance with NCGA (National Cooperative Grocers' Association) financial requirements.

**Miscellaneous:** Policy and Bylaws need to have consistent language regarding attendance of Board members at Board meetings.

### Agenda items not covered or unfinished:

- Owner rebate
- Bylaws committee report
- Consideration of Board of Directors applicants
- Annual meeting planning

**A special meeting will be held to discuss agenda items not covered tonight. Meeting date will be set and publicized as soon as possible.**

**Next regular Meeting will be June 21, 2012 at 5:30 pm.**

Respectfully submitted,  
Jean Karpen