

MINUTES

FBFC Board of Directors Meeting 7-16-15

Meeting started at 5:30 pm and ended at 8:05 pm.

Board members present: Justina Prenatt (President), Danielle Goldstein (Vice President), Bob LeRoy (Treasurer), Jennifer Heeder (Secretary), Alanna Hibbard, Pauline Heyne, Kelly Fain, Josh Littlejohn, Rosemary Fletcher, Daav Wheeler

Board members absent: Sarah Oram

Others present: Bobby Sullivan, General Manager (GM); Jean Karpen, Board assistant

Meeting Summary:

- Discussion of child care for Board meetings
- Development-related community advisory committee
- Ice cream social set for August 9
- LAAFF planning
- Monitoring reports reviewed and accepted
- GM Report
- Discussion of conflict resolution processes
- Quarterly Board discussion – Nourishing community
- Continue work on revised Policy Manual

Calendar Dates:

- July 23 – Board retreat regarding expansion planning
- July 31 – Asheville-Buncombe Food Policy Council Meeting of the Whole
- September 6 – LAAFF (Lexington Avenue Arts & Fun Festival)

Approve Agenda: Agenda was approved as presented

Minutes of 6-18-15 approved as presented.

Owner Comments: none

Child care for Board meetings: This was authorized by the Board over two years ago. It would be needed sometimes, but not regularly. Those who would need child care will compile a list of names and send to Justina to create a pool of potential sitters. Justina will set up calling sitters if needed. In the agenda reminder, Jean will include a request for child care needs. Payment to the sitter will be made with co-op gift certificates in the amount of \$10/hr for one child, and \$15/hr for more than one child.

Development-related community advisory committee. Points of discussion:

- Try to get maximum participation among owners and diversity of younger & older participants.
- Could use as information dissemination vehicle.
- Need to know the exact purpose – need a statement of purpose.
- Concern that committee may expect they get to make decisions. Expectations need to be clear.
- To whom will this committee report? Response Daav - Whoever is impacted – finance, development.
- Could be a useful outlet for folk who have a particular issue to discuss.
- We need a succinct description of the committee, state frequency of meetings, outline sample topics, discuss need for confidentiality, needs a name which clearly exemplifies what it is. Need regular Board participation. Minutes should be shared with the Board, Bobby, and Sage.
- Consider creating mission and vision statements.
- Next step: Daav will come up with a name & succinct description of function for this proposed community advisory committee and will email to Board members for approval. If all agree via email on the name & function, we will go ahead and set a meeting, inviting all owners.

Ice Cream Social – will be held August 9, 2:00 pm to 4:00 pm at 76 Biltmore. Bobby will check with Clare about arrangements made with Wholesome Creamery. Bobby will see that an email reminder goes out to all owners. Board members who are available are asked to come early to set up.

LAAFF – Request for volunteers for LAAFF has been sent out. During the week prior to Sept. 7, the Co-op will hold two classes per day at 76 Biltmore, 3:30 to 5:00 pm and 5:30 to 7:00 pm, on such topics as urban homesteading, food issues, cooperative economics, health and wellness, etc. Daav will contact Lindsay Majer about giving a talk on “solutions for food deserts. Daav, Rosemary, Danielle, Jennifer, Pauline, Alanna and Justina will meet to plan the co-op’s booth and activities.

Monitoring Reports: 2.4 Planning and Budgeting was deemed reasonable and acceptable.

2.8 Communication and Support to the Board was deemed reasonable and acceptable. There was a brief discussion about monthly or quarterly reports that speak directly to global ends. Since the new Policy Manual will change the structure of monitoring reports, it was suggested that we work this into the new policy. GM stated he feels he is already addressing Global Ends Policy in the FYI reports. Justina agrees.

GM Report: Board members are reminded to send questions to GM before the day of the Board meeting. Suggestion to have a staff appreciation event to which owners would be invited. No decision. Suggestion to have a brief presentation to the Board from a person who has done long term price comparison with other local health food stores. No decision.

Conflict Resolution process: Do we need a policy? We have a very formal process, through the union, for handling grievances among staff. It is a very good system. Daav will address this at the August meeting.

Quarterly Discussion – Nourishing Community. Daav suggested possible field trips. Ideas include Asheville-Buncombe Food Policy Council meeting, dinner at Southside Café, partner with Bountiful Cities for visiting or helping with community gardens. Daav will contact people to set up visiting opportunities.

Suggestions for fourth quarter discussion topic:

- Circle forward – a governance style
- Diversity (conflict resolution could be part of that)

No decision; revisit at August Board meeting.

Policy Manual update: Section B-6, Staff treatment and Compensation, was approved. Section B-7, Communication to the Board, was discussed. We will continue to work on this and will include wording to codify the GM FYI report.

Miscellaneous – We need to plan our fall retreat for November or December. Justina will send a meeting wizard, listing the dates when CDS consultant Jade Barker is available.

Agenda items not covered or unfinished: Discussion topic for fourth quarter

Additional items for next month's agenda: Daav – conflict resolution process

Next Meeting is scheduled for August 20, 2015 at 5:30 pm, but may need to be changed. Look for email.

Respectfully submitted,
Jean Karpen, Board Assistant